

Wimba Podcaster is part of the Wimba voice Tools Suite. This suite of audio tools is available inside every WVU eCampus course.

**Pros:** Very easy, available from any online location, integrated into your eCampus course, and created podcasts can later be added to iTunesU.

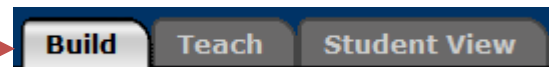
**Cons:** Will not automatically migrate when course content is migrated to a new semester on eCampus. You must download your audio files to keep them after the semester ends.

For this activity, you will need:

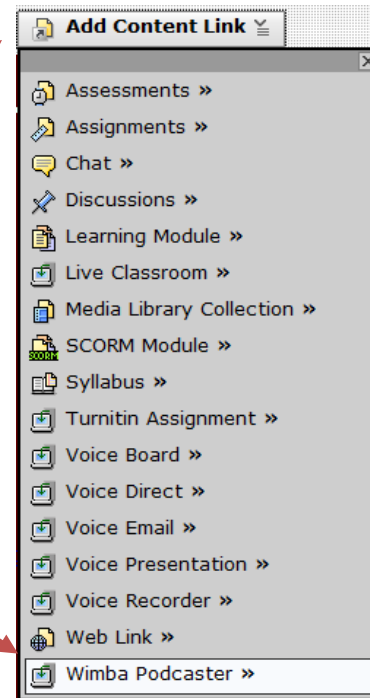
- A computer with Internet access
- A microphone for your computer
- A quiet location to record.
- Your WVU eCampus course shell.

Let's get our feet wet with Podcasting!

1. Log into WVU eCampus at <https://ecampus.wvu.edu/>
2. Enter your course shell.
3. Click the **Build** tab.



4. Click the **Add Content Link** button at the top of your course page.



5. Click **Wimba Podcaster**.
6. An inventory box will appear in the menu.
7. Click the **Create Wimba Podcaster** button.



8. When the Create Wimba Podcast screen appears, enter a title for your podcast and click the **Continue** button.

9. On the settings screen that appears, you can enter a description if you wish. It is generally the best practice to leave the audio quality setting on the default.

**Create Wimba Podcaster**

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\* Title:

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**Continue** **Cancel**


\* Required field

10. The most important option is the “**Podcast auto-published after**” selection. This let you choose the delay between the time you record audio and the time it becomes available to students in your course. Use a longer time-frame to allow revisions if necessary. (At least one hour is recommended)

**Detailed settings**

Allow students to post to podcast

Display short message titles

Podcast auto-published after  

Teacher can edit his last post before it is published

11. Click the **Continue** button.

**Continue** **Cancel**

\* Required field

12. Your podcast will be added to the course page.

13. To add audio episodes to your empty podcast, go to the **Teach** tab.


**Build** **Teach** **Student View**

14. Click on **the icon for your podcast**.



15. You should choose the **Setup Wizard** link the first time that you enter the tool to ensure that everything is configured correctly.

**Launch Wimba Podcaster**



**Example Podcast**

**Setup Wizard**

Run the [Setup Wizard](#) to make sure that your computer is ready to use the Wimba Podcaster.

16. Click the **Launch Wimba Podcaster** button.

17. The Podcast tool will load. To record a new episode in your podcast, click the **New** button.

18. The Compose window will open.

19. Enter a title for this episode of your podcast in the **Subject line**.

20. When you are ready to begin, click the **Record button**.

21. When the record button turns red, you are being recorded. When you are finished recording, click the **Stop Button**.

22. You can play back your recording to review quality.

23. You can also click the Record button again to discard the recording and replace it.

24. Once you are satisfied with recording, click the **Send Button**.

25. The episode you have just recorded will appear in the list of items in your podcast.

26. Students can subscribe to the podcast using the **1-Click button**.

